



Headteacher: Miss H. Duggan M.A BA (Hons) NPQH

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**Specialist Engineering and
Creative Arts College**

17th March 2020

Dear Parent/Guardian,

As I'm sure you are aware the COVID-19 outbreak has had major implications on the school's ability to run trips and residential visits. We have followed the government guidelines and, unfortunately, the 2020 Chatel ski trip is to be cancelled.

The school is now working with the insurance provider to ascertain the levels of financial reimbursement. There is a usual cancellation period that lasts 14-21 days. We therefore will endeavour to have resolved the situation and have more up to date information after that period of time.

We understand this is unfortunate, however, the safety and wellbeing of our pupils is of paramount importance to us. If you have any other queries regarding the Ski Trip, please do not hesitate to contact the school.

Yours sincerely,

A handwritten signature in black ink, appearing to be 'H. Duggan', with a long horizontal flourish extending to the right.

Miss H Duggan

