



**Specialist Engineering and
Creative Arts College**

Headteacher: Mr James H Beaton BSc MA

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Our Ref: JBN/TCM

30th June 2017

Dear Parent/Guardian,

At the beginning of June I wrote to you and staff inviting your comments and opinions on a consultation process on changing the school day.

Thank you for your participation. At the school we received many responses to the proposed changes. These ranged from total support of all the proposed changes, some agreement but with suggestions for change to total disagreement of the changes.

All of these suggestions were taken into account. Following the suggestions I would like to put forward a revised structure for the school day.

School will still start for all pupils at the new time of 9.00am. The new lunch time will now be 40 minutes rather than the proposed 30 minutes and school will now close at 3.10pm.

The new structure will be as follows:

Morning

Registration / Assembly – 9.00am – 9.15am

Lesson 1 – 9.15am – 10.05am

Lesson 2 – 10.05am - 10.55am

Break - 10.55am – 11.10am

Lesson 3 – 11.10am – 12 noon

Lesson 4 – 12 noon - 12.50pm

Lunch – 12.50pm - 1.30pm

Afternoon

Lesson 5 – 1.30pm - 2.20pm

Lesson 6 – 2.20pm - 3:10pm

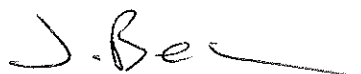


The school building will still be open for pupils at 8.00am and close at 4.30pm and parents will be able to drop off their children at the same time as at present. As indicated in previous correspondence a new breakfast club will be provided at the school from 8.15am.

I am aware this new structure does not reflect the opinions of some of the responses we received but we feel that we have listened to as many opinions as possible. This new structure will be in place from the new term in September.

I would like to thank you again for your participation in this process.

Yours faithfully

A handwritten signature in black ink, appearing to read 'J. Beaton', with a long horizontal flourish extending to the right.

James H Beaton
Headteacher